# Literary events and projects – information for the application and budget

This attachment consists of three parts, which must be completed:

Part 1: Description of the project

Part 2: Overview of participants in the project and their CVs

Part 3: Budget

You must attach this attachment, when you submit your application. For foreign applicants: Remember to attach the form with bank information, which you can find a link to in the fund guidelines.

## Part 1: Description of the project

*The pre-completed text is indicated in [ ]. Please delete it when you finish the attachment.*

*Please note that it is also possible for you to attach a more detailed project description when you submit the application if the following is not sufficient.*

Purpose and content

|  |
| --- |
| [Please describe the purpose of the project here and what it is about. The description must also include the planned objectives and/or activities.  They could, for example, be:  To hold a literary event focusing on lyric poetry. There will be four readers, and we expect x guests. The objective is to present lyric poetry for new target groups, x, y, z.  Or  To hold a reading festival for children, so they gain a deeper knowledge of the authors' works. There will be x, y, z activities.  The description of what the project is about could, for example, include:  A description of the project and the ideas behind it.  A description of the project's arrangements  A description of the organiser's profile, especially with regard to presentation  A description of cooperation partners  How the project is to be announced and promoted] |

Expected effect of the project

|  |
| --- |
| [Please describe the expected effect of the project here.  It may, for example, be:  To strengthen children's desire to read.  To encourage the dissemination of literature.  To contribute to talent development.] |

Reflections on how the project contributes to new target groups discovering the literature

|  |
| --- |
| [Here, please describe how the project contributes to giving new target groups the opportunity to discover the literature.] |

Time and place

|  |
| --- |
| [Please indicate the place and date or dates for the holding of the project here.] |

About prioritisation of applications when more than one application is submitted

|  |
| --- |
| [If you have submitted more than one application, please indicate here how you want to prioritise this application in relation to the other applications.] |

## Part 2: Overview of participants in the project and their CVs

Overview of participants in the project

|  |  |
| --- | --- |
| **Participant (author, illustrator, publisher, translator, etc.)** | **Has a formal agreement been made with the participant in question?** |
| [For example, Hans Hansen (publisher)] | [Yes] |
| [Add more lines as needed] |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

The participants' CVs

|  |
| --- |
| [Please add brief CVs for the key people in the project here. This may, for example, be CVs for the organiser of an event and the participating authors.] |

## Part 3: Budget

*In the following, please fill in a budget for your project.*

*When you fill in the budget form, as a rule you must include all income and expenses that are related to the project. If the project is part of a larger project with large total economy, you must assess how the budget is to be structured in the most appropriate way so that the Danish Arts Foundation is given a correct picture of the project's economic conditions and need for support.*

*You only have to fill in the income and expense items that are relevant to your project. The budget must always be balanced; that is, total income and total expenses must be the same.*

Income

|  |  |
| --- | --- |
| **Write the name of the income below, for example,** | **Write the amount below** |
| [Amount applied for from the Danish Arts Foundation] |  |
|  |  |
| [Other co-financing (specify in detail)] |  |
|  |  |
|  |  |
| [Self-financing] |  |
|  |  |
|  |  |
| Total income |  |

Expenses

|  |  |
| --- | --- |
| **Write the name of the expense below, for example,** | **Write the amount below** |
| Project management |  |
| Payment of the fees for [write the number of authors] authors |  |
| Presentation and marketing |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| **Total expenses** |  |